

Your company logo

Supplier Legal Name

Your address

Your VAT number

Your full bank account details

Your contact details (telephone, email address)

Invoice

Invoice Date dd/mm/yyyy
Invoice number xxxxxxxx

Euroclear entity (as appearing on the PO)

Legal Name

Address

VAT number

Euroclear Purchase Order (PO) number

Invoice description

Quantity

Unit price and currency

Gross amount

VAT rate (or tax exempt/reverse charges)

VAT amount

Total Invoice Amount Currency